

Title of Risk Assessment:	Working Safely during Covid 19 – In a vehicle		
Date of Risk Assessment:	13/05/20	Review Date of Risk Assessment:	22/05/20
Control Measures to be implemented by:	Management Team		

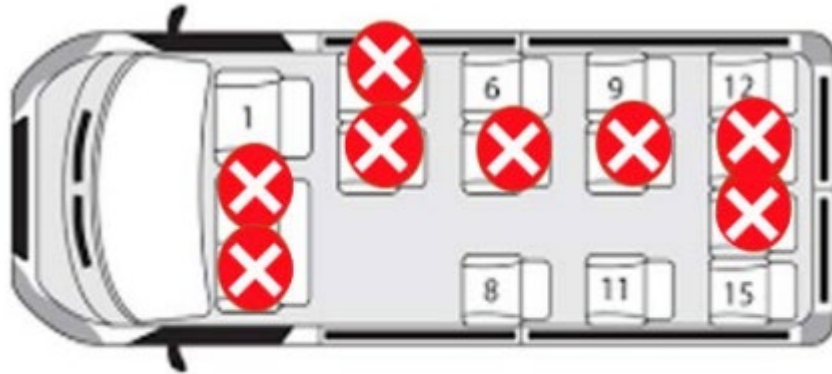
Item No.	Hazard	Potential Consequences	People at Risk	Control Measures
1	Covid 19	Short term illness (persistent cough, high temperature and shortness of breath) that could lead to death.	<ul style="list-style-type: none"> - Staff - Public - Vulnerable People (70+ years old, pregnant women & those with underlying health conditions) 	<p>Employees displaying symptoms of Covid 19:</p> <ul style="list-style-type: none"> - Employees are to be sent home for a minimum of 7 days - Any work colleague who lives with an employee who has been sent home due to displaying symptoms of Covid 19 is to be sent home for a minimum of 14 days - Line manager to maintain regular contact with employee - A 'Return to Work' meeting to be completed upon return - The vehicle that was used by an employee displaying symptoms of Covid-19 is to be decontaminated or parked up for a minimum of 72 hours <p>Practice Social Distancing:</p> <ul style="list-style-type: none"> - Employees not to share lorry cabs during a working shift - Employees to remain 2 metres apart from other people when out of vehicle - Vehicle sharing for work related travel is to be avoided as far as reasonably practicable - If vehicle sharing for work related travel cannot be avoided, those sharing a car must not sit next to each other and increase ventilation where possible. Those sharing the mini bus must follow the visual guidance seen in Figure 1 on page 4 and increase ventilation where possible

				<ul style="list-style-type: none"> - Employees not to hand paper tickets or tablets to customers for signatures, they are to show the customer the paper ticket or tablet without handing it to them and maintaining 2 metres, then print their foreman and surname in the required field - Whilst on customer sites employees are to remain in their cabs and not use on site canteens or rest areas when on tacho breaks - Employees informed to practice social distancing <p>Practice Good Hygiene:</p> <ul style="list-style-type: none"> - Hot water, soap and hand drying provisions provided at TJ sites - Hand sanitizer provided to drivers - Employees to wash hands more often and for 20 seconds with soap and water or hand sanitizer when arriving at work, after blowing their nose, sneezing or cough, and before and after eating or handling food - Employees to sneeze, cough and blow their nose into a tissue which is to be disposed of immediately into a bin or plastic bag, which is then disposed of at the next practicable time or at the end of the working shift - Employees are to sneeze or cough into a closed elbow if a tissue can't be sourced quickly enough - Employees informed to practice good hygiene <p>Maintain a Clean Working Environment:</p> <ul style="list-style-type: none"> - Employees are to maintain a clean working environment making use of hot water and soap or disinfectant spray or disinfectant wipes that are provided
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If you have any further suggestions on how we can ensure your health, safety and welfare during Covid-19 please speak to the health & safety department or a member of the management team.

Figure 1



Seating arrangements to maximise distance
between workers

Source: <https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/construction-and-other-outdoor-work>